

College of the Ozarks is looking for an experienced Catering and Retail Supervisor at the College's Pearl Rogers Dining Hall.

Candidates must have a minimum of 1-year experience in a fast-paced catering environment. This position will cater meals to the College community.

Key skills include

- Strong leadership skills
- A desire to train college students in a work education environment
- Flexible working schedule (hours are irregular and often require some nights and occasional weekends)
- Knowledge with Excel, Word, POS systems, and catering software
- Knowledge of working in retail formats such as concessions, coffee shop and vending
- Attention to detail
- Excellent time management practices

The successful candidate will support the Academic, Vocational, Christian, Cultural, and Patriotic mission pillars of the College. This is a full time (year-round) position and includes benefits such as paid medical insurance, retirement (403b), and vacation/sick paid time off. This position will report directly to the Associate Catering Director. The successful applicant must pass a background check. Please submit applications/resumes to Human Resources, College of the Ozarks, PO Box 17, Point Lookout, MO 65726 or e-mail [hr@cofo.edu](mailto:hr@cofo.edu).